



**Minutes of Meeting**  
**States' Representatives Group**  
**2023-03**  
**28 Sep 2023, 13:00 – 16:00**  
**(Hybrid Meeting – in-person + remote connection)**

<i>Agenda</i>	
<b>1.</b>	<i>Adoption of the agenda</i>
<b>2.</b>	<i>Approval of the minutes of the 04 July 2023 meeting</i> <i>a. Review of implementation status of action points</i> <i>b. Status of formal nominations; new participants (if any).</i>
<b>3.</b>	<i>Commission update: (topic to be confirmed by RTD C.3)</i>
<b>4.</b>	<i>Synergies with national / regional research programmes</i> <i>a. Status of action plan on synergies with national programmes (country fiche)</i> <i>b. Update on Action Plan with regions (tbc)</i>
<b>5.</b>	<i>Update on SRG annual report to the GB</i> <i>a. SRG sub-group composition</i> <i>b. SRG annual report template</i>
<b>6.</b>	<i>Update on CEI for Associated Members</i>
<b>7.</b>	<i>ECARE update</i>
<b>8.</b>	<i>Clean Sky 2 progress</i>
<b>9.</b>	<i>Clean Aviation update</i> <i>a. Call 2 results</i> <i>b. Phase out planning (tbc)</i>
<b>10.</b>	<i>Next meetings dates and long-term plan for SRG activities</i>
<b>11.</b>	<i>Any other business</i>

The Chair, **Juan Francisco Reyes (ES)** welcomed the States Representatives Group (SRG), JU staff, and EC representatives to the third meeting of 2023.

The meeting was hybrid. Five EU Member States and Associated Countries participated in-person and 12 via Microsoft Teams, for a total of 17. The European Commission and the Clean Aviation Joint Undertaking were also represented. The countries present were as follows:

- In-person: **DE, ES, NO, PL, PT**
- Remotely: **AT, BE, EE, FI, FR, HR, HU, IE, IT, MT, SE, TR**

## 1. Adoption of the Agenda

The Chair gave a brief run-through of the agenda. During the meeting the agenda was modified to include a brief presentation on ECARE.

There were no comments or questions from members.

**Outcome:** Agenda deemed adopted.

**Action:** JU to publish agenda on the Clean Aviation website.

## 2. Approval of minutes of the previous meeting (4 July 2023)

The Chair reminded Members that the draft minutes of the last meeting had been sent to Members in advance of the present meeting. Members made no comments regarding the draft minutes. The minutes were thus deemed adopted.

**Outcome:** The minutes of 4 July were deemed adopted.

**Action:** JU to publish minutes on the Clean Aviation website in due course.

### a) Review of action points

The Chair listed the following action points from the previous meeting:

Concerning the ERA pilot Action, the Commission was tasked with providing periodic updates to the SRG regarding ERA and Horizon Europe. Addressing synergies, the JU had completed sending two exemplary country fiches to SRG, while the status of publishing country fiches to GB remains pending and is an ongoing task.

Additionally, the SRG had an ongoing action to submit the remaining country fiches to the JU by the deadline of 28 September 2023 and was also expected to provide updates on submitted fiches, guided by the exemplary fiches from the JU. Regarding the SRG Planning, various tasks were either in progress or had been completed, which encompassed recruiting volunteers for a subgroup and preparing a template for reports.

**Action:** SRG Members to re-confirm the absence of any sensitive information in their country fiche so the document can be shared with the GB.

**Action:** SRG Members to submit remaining country fiches to the JU.

### b) Status of formal nominations; new participants (if any).

The JU noted it was still awaiting formal nominations from BG and LV. All SRG Members were asked to re-confirm representatives and alternates via email as a number of contacts were out of date.

**Action:** SRG Members to re-confirm the SRG representative and alternate by sending an email to the SRG functional mailbox ([SRG@clean-aviation.eu](mailto:SRG@clean-aviation.eu)) and EC ([Francky.callewaert@ec.europa.eu](mailto:Francky.callewaert@ec.europa.eu)).

### 3. Commission update

The European Commission stated that New Zealand had signed an association agreement for pillar II of Horizon Europe and that NZ had expressed an interest in participating in Clean Aviation and noted ongoing restructuring within DG R&I.

### 4. Synergies with national / regional research programmes

The JU briefed representatives on country fiches status and shared more details of the action plan on regions, highlighting the steps following the signing of the MoC with Occitania and Campania, and the creation of a Technical Committee subgroup for further synergy actions.

The JU also noted that DG CLIMA was gathering input to explore ways how the Innovation Fund could enhance support for aviation. Strategic alignment, currently in process and involving the distribution of a CAJU “non-paper” to DG CLIMA, was centred on fostering close cooperation between RTD and CAJU.

**Action:** JU to present a high-level summary of the country fiche exercise.  
**Action:** JU to update SRG on the outcome of the interaction with DG CLIMA on the Innovation Fund.

### 5. Update on SRG annual report to the Governing Board

The JU shared the report template with the SRG on 11 of September and presented the structure of the report at the meeting. No comments were received.

Post-meeting: timeline for the preparation of the annual report

- Mon, 3rd November: SRG sub-group to prepare 1st draft and to share with SRG Members for comments:
  - Deadline for comments (tacit acceptance procedure): Fri, 13 Nov
- 13 – 17 Nov: SRG sub-group to update/revise report based on comments received
- Mon, 20 Nov: GB meeting: SRG chair to present status of report
- Fri, 24 Nov: SRG sub-group to share updated report with SRG members for info
- Wed, 29 Nov: next SRG meeting => endorsement of final SRG annual report (2022 and 2023)
- 29 Nov - 14 Dec: JU/RTD to perform final formatting of report
- Fri, 15 Dec: SRG (chair) to send annual report to GB

The Chair sent an email requesting volunteers to draw up the report. David Zimmer (MT) agreed to participate. Kai Wagner (DE) volunteered to check the work but could not commit to greater involvement in the working group.

Additional volunteer requests by the Chair during the meeting yielded no results.

**Action:** Chair to ask again, in writing, for at least one additional volunteer.  
**Action:** Chair to distribute tasks between volunteers.

## **6. Update on CEI for Associated Members**

The JU updated SRG members on the CEI. Twenty candidates were shortlisted from 25 eligible applications. The JU clarified that the Membership association of the selected candidate new members is subject to successful submission of the required documentation and, more importantly to GB decision on the 20 of November. Further details were provided in the slides uploaded to CIRCABC.

## **7. ECARE Update**

Aerospace Valley gave a recap and progress update on ECARE. SRG members were invited to attend the ECARE Transnational Workshop on 28 November 2023 and were shown a draft agenda for the event.

## **8. Clean Sky 2 Progress**

The JU presented highlights from Clean Sky 2's progress, addressing delays, the reshuffling of activities, and providing a snapshot of demonstrator status across various segments. An outline of the final report was also shared. The report would be approximately 40 pages per SPD and aimed to be accessible and understood by the general public.

## **9. Clean Aviation Update**

The JU shared an update concerning the Second Call for Proposals under Clean Aviation, showcasing participation and funding statistics and comparing them to the First Call, segmented by diverse categories such as country and organisation type.

The JU reminded the representatives of the obligation of the ED to prepare a phasing-out plan of the JU which the GB should adopt by end of 2023. The European Commission provided the JUs with a template and some further guidance how the plans should be prepared. Further details were provided in the slides uploaded to CIRCABC.

**Action:** JU to share with SRG the phasing-out template for information.

## **10. Next Meeting Dates & Long-term Planning**

Representatives were reminded that the next meeting would take place on 29 November 2023, as previously agreed. It was noted that this meeting would coincide with the ECARE Transnational Workshop on 28 November.

The first meeting of 2024 was agreed to take place in March 2024 to coincide with the Clean Aviation Annual Forum and the next joint SRG meeting with the SESAR JU SRG. The JU and SRG Chair invited representatives to host an SRG meeting in 2024 and it was suggested that this could be done by a Member State during its EU Presidency term.

Regarding SRG activities, the JU outlined that the SRG consultation for the 2024-25 Work Programme was set to take place from 2-17 November 2023. Additionally, the JU indicated a forthcoming consultation related to the updated SRIA, though there was no fixed date at this juncture. Moreover, continuous work focusing on synergies with national and regional programmes is under development, welcoming inputs from the SRG in the future.

<p><b>Action:</b> Next meeting scheduled for 29 November 2023.</p> <p><b>Action:</b> SRG Members invited to host SRG meeting in 2024.</p>
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## 11. AOB

No other specific points were addressed under AOB.

The Chair closed the meeting.

- End of minutes -