



## Written Procedure 2023–11

### Decision of the Governing Board adopting rules on deputising hierarchical roles in the Clean Aviation Joint Undertaking

8 September 2023

The Executive Director of Clean Aviation Joint Undertaking hereby launches the written procedure. The deadline for this written procedure is **6 October 2023**. Reply form to be filled in and sent to [Governing-Board@clean-aviation.eu](mailto:Governing-Board@clean-aviation.eu)

#### The Undersigned

*(Name of the representative)*

#### Name of the organisation

Rosalinde van der Vlies

European Commission

	Accept	Does not accept	Observation/ Abstains
Decision of the Governing Board adopting rules on deputising hierarchical roles in the Clean Aviation Joint Undertaking	X	(1)	(2)

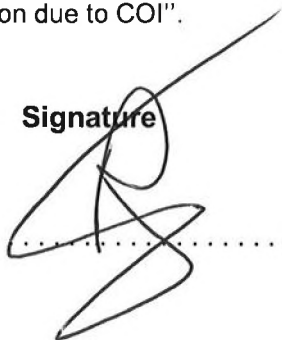
(1) Indicate here the reason

(2) In case of a potential conflict of interest please state: "Abstention due to COI".

Date

..... 12/10/2023 .....

Signature

.....  .....



**Decision of the Governing Board adopting rules on  
deputising hierarchical roles in the Clean Aviation Joint Undertaking**

**THE GOVERNING BOARD OF THE CLEAN AVIATION JOINT UNDERTAKING**

Having regard to the Treaty on the Functioning of the European Union,

Having regard to Council Regulation (EU) No 2085/2021 of 19 November 2021 establishing the Joint Undertakings under Horizon Europe (hereinafter "Single Basic Act" or "SBA") establishing the Clean Aviation Joint Undertaking<sup>1</sup> (hereinafter CAJU), and in particular Article 17(2)(h) and Article 17(4) thereof;

Having regard to Article 27 of the Commission Rules of Procedure C(2010) 1200 of 24 February 2010,

**WHEREAS,**

- 1) The Governing Board of CAJU shall ensure that all appropriate measures are taken to ensure continuity of service.
- 2) It is necessary to establish the rules on deputising to ensure continuity of the service when a temporary agent in managerial position or in a key position in the organisation is prevented from exercising their functions or where the post is vacant.

**HAS DECIDED AS FOLLOWS:**

**Article 1**

- 1) Where the Executive Director of CAJU is prevented from exercising his functions, or where the post is vacant, the functions of the Executive Director shall be exercised by a temporary agent, designated by the Governing Board, who possesses the necessary managerial experience and competences to exercise the functions. If no temporary agent is designated by the Governing Board, the highest-ranking member of the CAJU staff with the highest grade or, in the event of equal grade by the temporary agent with the greatest seniority in the grade or, in the event of equal seniority by the eldest, shall deputise.

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<sup>1</sup> OJ L 42717, 30.11.2021

- 2) Where a Head of Unit is prevented from exercising their functions, or where the post is vacant, the functions of the Head of Unit shall be exercised by a temporary agent designated by the Executive Director of CAJU. If there is no Head of Unit designated by the Executive Director, the subordinate temporary agent present in the highest function group with the highest grade or, in the event of equal grade, the subordinate temporary agent with the greatest seniority in the grade or, in the event of equal seniority, the one who is eldest, shall deputise.

## Article 2

This Decision shall enter into force on the day following that of its adoption.

Done at Brussels

e-signed

Rosalinde van der Vlies  
Chair of the Governing Board

